



THE CORPORATION OF THE TOWN OF COBOURG REFRESHMENT VEHICLE LICENSING

Refreshment Vehicles within the Town of Cobourg are governed by By-law No. #043-2015, A BY-LAW TO LICENCE, REGULATE REFRESHMENT VEHICLES IN THE TOWN OF COBOURG.

Applicants are encouraged to read this By-law before applying for a Refreshment Vehicle Licence. Each applicant is required to provide the required documents (detailed below) along with the Licence Fee of \$500.00, to Legislative Services, Victoria Hall, 55 King Street West, Cobourg.

Required documentation detailed in Section 3 (2) and (3) of By-law No. #043-2015

Section 3 (2) Required Documentation	Obtained From
a) Completed Application	Applicant
b) Application Fee	
c) Valid \$2 million Liability Policy	
d) Criminal Record Check	Cobourg Police Services 905-372-6821
e) Public Health Inspection Report	HKPR District Health Unit 905-885-9100
f) Propane/Natural Gas Certificate	Applicant's Propane/Natural Gas Fitter
Section 3 (3) Required Documentation	Obtained From
a) Fire Protection Report	Town of Cobourg Fire Department 905-372-9789
b) Technical Standards & Safety Report for New Vehicles	
c) NFPA #96 Grease Laden Vapours Compliance for New Vehicles	
d) Property Owner Written Acknowledgement	Property Owner of the Proposed Location
e) Zoning By-law Compliance	Town of Cobourg Planning Department 905-372-1005
f) Site Drawing	Applicant
g) Refreshment Vehicle Ownership	
h) Indemnity Agreement	Town of Cobourg Legislative Services 905-372-4301

Once the required documents and applicable fees are submitted, a Refreshment Vehicle Licence may be issued to the Applicant. Licences are valid for the current calendar year, expiring on December 31 of that year. Licences may take up to ten working days for review.

For clarification on any of these requirements, please contact:

The Corporation of the Town of Cobourg
Legislative Services
Victoria Hall, 55 King Street West, Cobourg, K9A 2M2
905-372-4301



APPLICATION FOR REFRESHMENT VEHICLE LICENCE

Pursuant to By-law #043-2015

Application Type

New

Renewal

Applicant Information

NAME: _____

ADDRESS: _____

PHONE #: _____ EMAIL: _____

Business Information

BUSINESS NAME: _____

PROPOSED LOCATION: _____

LIST OF MAIN MENU ITEMS: _____

Vehicle Information

VEHICLE YEAR, MAKE & MODEL: _____

VEHICLE IDENTIFICATION NUMBER (VIN): _____

VEHICLE LICENCE PLATE: _____

Required Documentation

- | | |
|---|---|
| <input type="checkbox"/> CIR, Criminal Information Record | <input type="checkbox"/> Fire Department Report |
| <input type="checkbox"/> Health Unit Report | <input type="checkbox"/> Zoning Report |
| <input type="checkbox"/> Proof of Ownership | <input type="checkbox"/> Insurance Policy |
| <input type="checkbox"/> Indemnity Agreement | <input type="checkbox"/> Property Owner Consent |
| <input type="checkbox"/> Licence Fee: New \$500.00 | or Renewal \$500.00 |

Corporation of the Town of Cobourg

55 King Street West, Cobourg, ON K9A 2M2 Phone (905) 372-4301

www.cobourg.ca

Licence History

Have you ever been refused a municipal licence or had one suspended or revoked?

Yes No

If yes, details: _____

Declaration

I am the applicant herein and am aware that certain information must be obtained in order to process this application.

I acknowledge that the foregoing information may contain "personal information" as defined under the Municipal Freedom of Information and Protection Privacy Act, 1990, and that such information is required pursuant to the provisions of the Municipal Act and will be utilized by the Town for the administration of this Refreshment Vehicle.

I certify the above information to be correct in all respects. I hereby agree to comply with all of the requirements of By-law #043-2015 relating to Refreshment Vehicle Licences.

_____ Date

_____ Signature of Applicant

*Personal Information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990 c. M56, as amended, Inquiries about the collection of personal information should be directed to the Municipal Clerk.

For Office Use Only

Application Fee: First time, New \$500.00 Renewal \$500.00

Cash _____ Cheque _____ Debit Author # _____ (Please attach Receipt)

Received by _____ Date Received _____

Licence Issue Date: _____

Assigned Licence #: _____

Authorizing Signature: _____

Licence is Valid from Date of Issue until December 31 of the Current Year.

Corporation of the Town of Cobourg

55 King Street West, Cobourg, ON K9A 2M2 Phone (905) 372-4301

www.cobourg.ca



COBOURG

THE CORPORATION OF THE TOWN OF COBOURG

INDEMNITY AGREEMENT FOR REFRESHMENT VEHICLE LICENCING

Agreement made this _____ day of _____, 20 _____,
Between

The Corporation of the Town of Cobourg, 55 King Street West, Cobourg ON K9A 2M2,
here referred to as the 'INDEMNITOR',
And

(Applicant)

(Address),

here referred to as the 'INDEMNITEE'.

In consideration of the Sum of Five Hundred Dollars (\$500) and other good and valuable consideration, receipt of which is acknowledged, the parties agree as follows:

SECTION ONE – LIABILITY, LOSS OR DAMAGE

Indemnitor undertakes to indemnify Indemnitee from any and all liability, loss, or damage Indemnitee may suffer as a result of claims, demands, costs, or judgements against Indemnitee arising from the operation and services of a Refreshment Vehicle licensed by the Corporation of the Town of Cobourg in accordance with the provisions contained in **By-Law # 043-2015**, being a By-law to license, regulate refreshment vehicles within the Town of Cobourg.

SECTION TWO – DURATION

Indemnity under this Agreement shall commence on the Licence Issue Date of _____ and shall continue in full force until the annual Refreshment Vehicle Licence Expiry Date of **December 31, 20**_____.

SECTION THREE – REQUIREMENT OF NOTICE TO INDEMNITOR

Indemnitee agrees to notify Indemnitor in writing, within seven (7) days, by registered or certified mail, at Indemnitor's address as stated in this Agreement, of any claim made against Indemnitee on the obligations indemnified against.

IN WITNESS WHEREOF, the parties have executed this Agreement at Cobourg,
this _____ day of _____, 20 _____.

Signature of Indemnitor (Town of Cobourg)

Indemnitor (Print Name)

Signature of Indemnitee (Applicant)

Indemnitee (Print Name)

Signature of Witness

Witness (Print Name)